

# **Lee County Health Department**

## **Environmental Health Services**

**309 South Galena Avenue Suite 100  
Dixon, Illinois 61021  
Phone (815) 284-3371  
Fax (815) 288-1811  
www.lchd.com**

Homeowner/Well Contractor:

The health department procedures and requirements are as follows:

- 1) A permit is necessary on all new installations and to deepen an existing well. The following information is needed on the site proposal drawing:
  - a. Depth of the well
  - b. Pipe size
  - c. Pump capacity
  - d. Water elevation
- 2) A completed site plan must be submitted with all permit applications. Please provide us with as much information as possible. **PPN can be obtained by calling the Lee County Assessor's Office at 815 288-4483.**
- 3) The cost for a well permit is \$100.00 per permit. **A \$25.00 SERVICE CHARGE WILL BE ASSESSED ON ALL RETURNED CHECKS.**
- 4) Permit applications and fees must be submitted to the department prior to obtaining a building permit, from the Lee County Zoning Office. **Application approval will take 3 to 5 working days. Incomplete applications may be returned or may cause a delay in the approval. No faxed permit applications for new properties are accepted.**
- 5) Please mail the well completion report to the Lee County Health Department, once this is received in this department a letter will be sent by this department to the homeowner and this department will take a water sample. Our department requires this sample and no additional fee is required. The homeowner should contact this department if a change of address occurs.
- 5) Do not vary from state or county guidelines without first obtaining department approval.

The sanitarians and inspectors of this department are here to assist you with any problems you might experience. Please feel free to call or seek advice at anytime. In the event that a representative is unavailable at the time of your call, please leave your name and number so that a representative may contact you upon their return.