

(Draft, Not yet finalized)



**Public Health**  
Prevent. Promote. Protect.

## Lee County Board of Health Meeting Minutes November 14, 2023

The Lee County Board of Health met at 6:30 p.m. on Tuesday, November 14, 2023 at the Lee County Health Department.

Board members present were Katie White, Sue Shippert, Dr. Saad Blaney & Dr. Shailee Patel. Board members absent were Emily Rose and Janice McCoy. Also present at the meeting were health department employees Cathy Ferguson-Allen & Angel Lillpop.

Guests Present: None

In President Dr. Long's absence, Cathy called the meeting to order at 6:34 p.m.

The minutes for the September 12, 2023 meeting were approved following a motion by Katie White that was seconded by Sue Shippert.

### ***Public/Visitor Comments:***

None

### ***Monthly Financial Reports:***

The September & October Financial Reports and October & November Claims Registers were reviewed and approved following a motion by Dr. Blaney that was seconded by Dr. Patel.

### ***Administrator's Report:***

Cathy informed the board that LCHD is collaborating with LOTS on client holiday meal boxes again. She briefed the board on a few local outbreaks in congregate living settings. Our infectious Disease staff is providing case management and assisting with mitigation.

### **Division Reports**

#### *Fiscal & Front Office Services:*

Angel has received the annual letter from the county's auditor. She will be submitting all the requested documents to the portal. All FY24 grants are executed with the exception of two. Angel is LCHD's representative on the Shining Star Board; she was just elected as Treasurer.

#### *Environmental Health:*

Cathy informed the board that she is interviewing for the 3<sup>rd</sup> EH spot. We are continuing to contract for LEHP services. One of our current employees intends to pursue her LEHP license and if successful, can move into the EH Coordinator position. Despite the staff transition and training going on, the EH staff is demonstrating great

teamwork and forging ahead without complaint. Received notification today of a potential foodborne illness outbreak, investigating along with the Infectious Disease staff.

*Community & Personal Health:*

Cathy reported for Jenny that Family Planning staff is getting acclimated to the updated CVR (client visit report), as 42 changes have been made. Submission of the CVR is how we report program data to IDPH. Still scheduling school and sports physicals, although they have slowed down. Flu clinics have wrapped up, although we are still offering flu vaccine by appointment or walk-in. Division staff have completed required Human Trafficking training. They recently went to Amboy High School to provide reproductive health education.

*Maternal & Child Health:*

Cathy reported for Lisa that we have ordered RSV vaccine for infants, and toddlers at risk. Lisa will contact pediatrician's offices when we receive. Our recent Vaccine for Children program state review went great; there were no findings. We are doing monthly blood pressure screenings at the Dixon YMCA and the Lee County Council on Aging. MCH staff remain very busy with home visits for Family Case Management along with additional charting requirements for the program.

*New Business:*

Cathy presented the FY24 budget and explained that the county board was cutting our funding significantly in order to help fill a large deficit for the county. The board asked if in the future they could request a letter explaining how a figure was determined if the levy isn't restored to past levels. The board approved the budget, which includes behavioral health allocations. The board discussed whether these should remain level in light of our cut and decided they would for next year and would re-examine where things are for FY25. FY24 behavioral health funding will be: Kreider Services-\$25,000; Sinnissippi Centers-\$45,000 and Whiteside County Community Health Clinic-\$8,000. The budget was passed following a motion by Katie White that was seconded by Sue Shippert.

Following a motion by Dr. Blaney that was seconded by Sue Shippert, the board elected officers for 2024:

President: Dr. Long

Vice-President: Dr. Patel

Secretary: Katie White

*Old Business:*

None

The meeting was adjourned at 7:10 p.m.

The next scheduled meeting of the Board of Health is January 9, 2024.

Respectfully Submitted,

Katie White, Secretary